



GOVERNMENT OF ASSAM  
OFFICE OF THE PRINCIPAL :: ASSAM MEDICAL COLLEGE  
DIBRUGARH – 786 002

Phone : 0373-2300080 (O), Fax : 2300080 (O), Email: principalamch@rediffmail.com

No.2025/AMC/ 3532

Date: 12/03/2025

**ADVERTISEMENT**

Applications in standard form are invited from Indian citizens for the following purely temporary contractual posts for NCDIR, (ICMR) supported project “Hospital Based Cancer Registry” at Assam Medical College, Dibrugarh-786002.

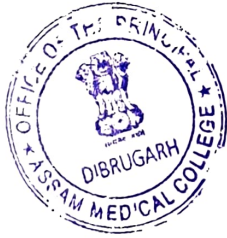
Interested candidates may submit their application in standard form supported by 2 PP sized **photographs**, self attested copies of all certificates & mark-sheets to “The Principal Investigator, Hospital Based Cancer Registry, New PG Building, 1<sup>st</sup> Floor (Blood Bank), Assam Medical College, Dibrugarh-786002 within 10 (ten) days from the date of publication of the notice. Phone number and Email IDs must be mentioned in the application.

	Particulars	No of posts	Salary per month	Qualification	Age Limit
1	Statistician	1	28000+HRA as applicable	Master degree in Statistics from a recognized university with minimum 1 year experience in analysis of data, preparation and publication of reports/ articles/ manuscripts etc. from a recognized institution. <b>Job responsibilities:</b> Statistical analysis of registry data, preparation of reports, assist in publication of research papers, reports etc. along with any additional responsibilities required to be carried out w.r.t the project.	35
2	Data Entry Operator	1	18000+HRA as applicable	Graduate in any stream from a recognized university with one year PGDCA. Minimum 1 year experience in computer application/ data entry work preferably in health sector. <b>The selected candidates will have to appear in a computer practical test on the day of interview.</b> <b>Desired qualification:</b> Good typing proficiency, command over MSWord, MS Excel and PowerPoint, knowledge of software and computer maintenance. <b>Job responsibilities:</b> (Not limited to) Data Entry, assist in analysis of data, report preparation and other day to day registry works, handling of files and accounts.	28



**Note:-**

- **Candidates should super scribe the name of the post applied for on top of the envelope.**
- The applicants, who do not have requisite qualifications up to the last date of submission of applications, should not apply.
- Incomplete applications will not be considered.
- Mere fulfilling the minimum educational qualification and experience doesn't bestow right to a candidate to be called for interview.
- The Institute reserves the right to reject or accept any candidature without assigning any reason thereof.
- The Management of Assam Medical College will not be responsible for rejection of applications due to late postal delivery or lost in transit.
- The list of eligible candidates for appearing in the interview will be published in the website of the Institute <https://amchedu.in>
- **Shortlisted candidates will be notified via email.**
- **No TA/DA will be paid for attending the interview.**
- **Canvassing / bribing in any form will be a disqualification and would lead to cancellation of candidature.**



**Principal cum Chief Superintendent**  
Assam Medical College & Hospital,  
Dibrugarh